



AQUABIO – HEALTH & SAFETY POLICY

Part 1 – General Statement of Policy

- 1.1 Aquabio acknowledges and accepts its legal responsibilities for securing the health, safety and welfare of all its employees, of subcontractors working on its behalf, and all others affected by their activities.
- 1.2 Aquabio will provide and maintain safe and healthy working conditions so far as is reasonably practicable.
- 1.3 Aquabio will encourage all employees to be actively involved in maintaining safe operating conditions and practices.
- 1.4 Aquabio will carry out a regular review of this policy to ensure that these standards of health and safety are maintained.

Part 2 – Organisation

- 2.1 The Director of Aquabio, Mr Steve Goodwin, has overall responsibility for health and safety in the Company, and will:
 - Ensure suitable financial provision is made for health and safety obligations
 - Provide appropriate information and instruction to employees
 - Ensure work is planned to take into account health and safety issues
- 2.2 All employees shall at all times take reasonable care of themselves and have due regard for the health and safety of others who may be affected by their work activities.
- 2.3 National Britannia provide information and advice to Aquabio on health and safety issues through their information service, **Responseline**.

Part 3 – Arrangements

The following information outlines the principle ways in which we implement health and safety.

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3.1 Communications

The content of this policy and rules specific to a site or job are drawn to the attention of all employees and sub-contractors. Employees and sub-contractors present their views on health and safety for existing and proposed jobs.

3.2 Training

Employees are given training appropriate to their responsibilities. Training is specifically provided for work with hazardous substances, use of equipment, use of PPE and manual handling. Additional training required because of new work activities and the use of new equipment or substances will be provided when needed.

3.3 Risk Assessment

Design risk assessments are carried out continuously by employees throughout their work and are recorded as notes and/or on drawings. Hazards are considered and work methods established to minimise the risk of injury to themselves and others affected by the work. Where the employee does not have sufficient knowledge about a specific hazard, such as work in confined spaces, they will take further advice from the H&S advisor if required. The head of H&S policy within Aquabio ensures operators have, or are provided with, appropriate instruction and training on risk assessment.

3.4 Method Statements

Formal method statements for work activities will be prepared in writing where the risk is particularly high.

3.5 Emergencies

In case of emergencies, the client or office procedures are followed. Therefore, employees always familiarise themselves with client procedure when first attending site and office procedures, and co-operate and participate in any drills.

3.6 Welfare

Welfare arrangements are established at each site, utilising client facilities whenever possible.

3.7 Equipment

All equipment is subject to routine maintenance, taking into account various factors, including:

- Statutory testing
- Type of equipment
- Amount of use
- Consequences of failure

3.8 Personal Protective Equipment

PPE is provided as appropriate for the work activities. PPE is maintained by the individual, as is subject to routine maintenance as appropriate.

3.9 Hazardous substances

The risk associated with hazardous substances is considered for all work activities. Alternative less harmful substances are used wherever possible. In case of risk to health, PPE is provided and used by employees. Unidentified potential hazardous substances, such

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as asbestos, encountered during the course of a work activity are referred to the client and/or advice from the H&S advisor, as appropriate.

3.10 First aid & accident reporting

Wherever possible arrangements are made with clients to use their first aid facilities. Where this is not possible, a supply of basic first aid supplies will be held by employees and assistance will be sought from the emergency services if required. Where Aquabio is main contractor at a site a first aid kit will be held at the Aquabio site office and a qualified first aider will be present on site during active working hours.

All accidents are reported to the office and those defined as statutorily notifiable are reported to the appropriate enforcing authority.

3.11 Manual handling

Manual handling risks are considered prior to each work activity. The method of work is adapted to minimise manual handling risks wherever possible, including use of alternative lifting and carrying methods. Our employees are advised not to manual handle loads which they feel incapable of moving safely.

3.12 Fire safety

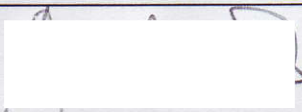
All employees remain vigilant to the risk of fire. In case of fire, the alarm must be raised and employees must evacuate the site or building out the nearest fire exit in accordance with the procedures for the building or site.

3.13 Sub-contractors

Sub-contractors are instructed primarily on the basis of their technical capacity, though due regard is also taken of health and safety. Serious breaches of health and safety and the contractors capability for specific risks will be taken into account during the selection process. Aquabio has a specific health and safety policy for subcontractors and this is coordinated and control through the health and safety plan for each specific project.

3.14 Public safety

The safety of members of the public is considered at all times and appropriate protective actions taken.

Signed: 	Position: DIRECTOR
Name: S. GOODWIN	Date: 28/09/07

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